



Welcome to Phoenix Montessori Nursery

WELCOME

Welcome to Phoenix Montessori Nursery. We cater for children aged between 6 months and 5 years. We aim to create a happy, safe and caring atmosphere in which the children can have fun and participate in a new variety of play activities through which they learn to share, discover new interests and develop their abilities, we work within the Early Years Foundation Stage and Montessori Philosophy.

Phoenix Montessori Nursery is located in the heart of Stoke Newington in a Victorian house; the nursery operates on three floors, offering large, bright and spacious rooms.

We also have a cosier carpeted area during each session for quieter play or reading in our baby, toddler and pre-school room have large rugs.

We have a dedicated secure outside area which is located at the front of the nursery; so we can take the children outside on a daily basis. We welcome all families to our nursery and are happy to support families with English as an additional language.

The setting values and respects all diverse cultures and will support in celebrating all religious festivals.

Phoenix Montessori Nursery has been running for over 20 years and has a very good reputation both with the local community, and with Educational Professionals.

A PARENT INVOLVEMENT

The nursery emphasizes on working in partnership with parents and hopes to build a home from home experience. Our qualified team will support your choice and decisions, having your child's best interests at heart.

We will ensure we provide a safe, stimulating, and happy environment for each child in our care recognising that the welfare of the child is paramount.

Our setting shares information with all our parents and are trained to support and advise you on how to continue to meet your child's developmental needs.

We welcome all our parents into the nursery at any time - whether for formal or informal discussions - confidentiality is respected.

THE STAFF

Our baby room is staffed by an experienced team of supervisors, all hold a minimum level 3 qualification or are working towards it; this room consists of 3 team members.

Our toddler room is staffed by an experienced team of supervisors and assistances, all hold a minimum level 3 qualification or are working towards it; this room consists of 3 or 4 team members. Our pre-school room is staffed by an experienced team of supervisors, all hold a minimum level 3 qualification or are working towards it; this room consists of 2 team members.

All attend regular training to meet the changing needs and gain further experience. All staff are vetted and approved by OFSTED.

The number of adults present enables us to provide plenty of attention for each child. Each child is able to progress at his/her own rate in all areas of development. We are experienced in working closely with professionals across the range of special needs.

We aim to work towards a situation in which children can develop self-discipline and self-esteem in an atmosphere of mutual respect and encouragement. All adults are asked to provide a positive role model with regard to friendliness, care and courtesy. Attention and praise should reward good behaviour. Behaviour which may result in damage of a person or property is considered unacceptable and staff will deal with such incidents appropriately. Sudden changes in behaviour or persistent problems will be discussed with individual parents.

OPENING HOURS

We are open Monday to Friday, from 8.00am to 6.00pm. We are closed 8 days at Christmas, 5 days at Easter and all Bank holidays. The nursery is also closed for 4 training days a year. You will be notified of all dates in our Monthly Newsletter.

FEES

Fees are based on weekly or monthly basis. Fees are payable at the beginning of each month; statements will be issued around the 5th of each month. All fees are payable regardless of if a child is absent through illness or holidays; this includes nursery closures.

The setting requires a deposit of £650.00; the first instalment of £300.00 is due with the registration form alongside £20.00 registration fee. This is non-refundable if you decide not to take a place; the remaining £350.00 is due at the start of the induction process. The full £650.00 deposit will be refunded once the child leaves the setting; however, we will require 4weeks written notice.

The nursery is registered to receive the government funding for both 3- and 4-year-olds, together with the 2 year old funding for specific groups. Please speak to our senior team members to find out more about how each scheme works.

CLOTHING

Although we request aprons for messy play or painting, it is best to send your child in old clothes that are easily washable. For safety reasons it is vital that your child wears appropriate footwear - well fitted shoes are ideal. Could we also ask that your child comes dressed appropriately for the weather - sun hat/cream, wellies and waterproof coats etc., are essential as we like to take the children outside on a daily basis.

SETTLING IN

You are welcome to come and visit our nursery - please call to make an appointment, this provides a nice opportunity for you and your child to meet the staff and other children, look around at our facilities and ask any questions you may have.

Once your child's start date is confirmed we will invite you to come for a settling in visit the week before your child is due to start. This is free of charge and is usually between the hours of 9:30am to 11:30am. The staff will provide you with feedback after each session.

THE SESSION

Each session is designed to provide a variety of activities and to encourage children in all aspects of play. The children are encouraged to join in group activities such as music, art and craft, messy play and story time, and also to initiate their own activities and to move freely between the activities of their choice.

Our team of experienced staff observe the children and assess their progress to ensure they are happy and settled.

There are generally a variety of activities on offer for the children to take part in such as Yoga, painting, cutting and sticking, dough, dressing up, puzzles, water and sand. Children may not always be able to bring home a craft item they have made, as they may have been extra busy enjoying the other activities or they may have been placed on our special display boards. We believe that what they take home in their hearts is more important than what they bring home in their hands.

During the session we have Breakfast between 8:15am - 8:55am offering a choice of 4 cereals, snack time at 10:00am where children are able to independently choose the snack, they want: from a selection of raisins or rice cakes. Our lunch is served at 11:15am; offering a variety of vegetables, in our toddler and pre-school room the children have the opportunity to serve their own lunch from small containers and serving spoons; this is closely monitored by the dedicated team members.

We offer an alternative for children with specific dietary requirements or children who are vegetarians. This information is placed on our diet list.

Tea is served at 3:00pm; this is a light snack and consists of salad stick, sandwiches, and fruit.

Please see our menu's which are allocated on each class notice board.

If you have any concerns regarding your child's diet, please speak to a member of staff.

COLLECTING YOUR CHILD

Parents should always inform a member of staff if a person other than themselves will be collecting their child. No child will be allowed to leave the setting with an adult that is not familiar to staff or if you have not provided us with a password. No child will be allowed to leave the setting with anyone aged under 17.

HEALTH AND SAFETY

High standards of hygiene are promoted at our nursery throughout the day to day activities with the children and adults. Staff will ensure that children's hands are washed after using the toilet and before eating. Parents are asked to keep their child at home if they have any infection, and to inform the nursery, when appropriate as to the nature of the infection so other parents can be notified (more information regarding infections is available in our Terms and conditions. If your child has had ANY vomiting or diarrhoea, please do not bring them to Nursery until at least 48 hours has passed since the last attack.

This nursery is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

NAPPIES AND TOILET TRAINING

We welcome children to our nursery whatever stage of toilet training they may be at; however our toddler room is most suitable for supporting toilet training, children will be placed in this room until they are fully toilet trained; the dedicated staff members will support you in this process. If they are still in nappies, please provide a named bag with nappies, wipes etc., and speak to a member of staff regarding any individual needs your child may have regarding this issue.

EARLY LEARNING

Within the group, all children are supported in developing their potential at their own pace. Our system enables us to ensure a planned curriculum tailored to the needs of individual children. Through thorough and regular observations, and a sound knowledge of the child, staff will assess and evaluate developmental rates, and working within EYFS Framework and Montessori Philosophy we are able to plan and offer an individually appropriate curriculum to progress with confidence.

Areas of learning we cover are:

- **Communication and Language**
- **Physical Development**
- **Personal, Social and Emotional Development**
- **Literacy**
- **Mathematics**
- **Understanding the World**
- **Expressive Arts and Design**

During all the above areas of learning we plan for:

- Opportunities to observe, assess and plan the next stage in children's learning.
- Relevant training to improve staff's knowledge, skills and understanding.
- The individual needs of children
- Activities that are imaginative and enjoyable
- We encourage parents to have an input in their child's learning.

ITEMS PHOENIX NURSERY REQUIRES

1. **Nappies & wipes** {children who are not yet potty trained}
2. **Nappy cream** {if necessary}
3. **Teething gel / powder** {if necessary}
4. **Beaker** {under 2's}
5. **Milk cartons, Breast milk or Powder in containers with bottles** {under 1's}
Beaker {over 1's} Please note we will ask you to place the correct measurement of water in your bottles / beakers.
6. **Plastic food bib** {under 2's}
7. **Velcro Slippers**
8. **Sun cream and a sun hat**
9. **Sufficient spare clothing** {please remember to replenish your child's bag to suitable clothing}
10. **Suitable coat, hat, gloves and a scarf** {Waterproof coat / Summer coat}
11. **4 Photographs of your child and one family photo for our special family board.**

We look forward to meeting you and your child.